

Mr. David Payne called the meeting to order at 4:00 p.m.

**Members Present:** Greg Hill, David Payne, Forrest Sutton.

**Also in Attendance:** Stormwater Superintendent Chris Jones, City Attorney Shawna Koons, Deputy Mayor Terry McLaughlin, Controller Jody Long and Secretary Lori Barrett.

### **Approval of Minutes**

Mr. Hill moved to approve the minutes of October 12, 2016 meeting, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

### **Reports**

#### Corporation Counsel

Ms. Koons presented **RESOLUTION 16-08 – A RESOLUTION OF THE BOARD OF DIRECTORS OF STORMWATER MANAGEMENT OF THE CITY OF GREENWOOD ADOPTING A STORMWATER MASTER PLAN FOR THE STORMWATER UTILITY.**

Ms. Koons explained that the Stormwater Master Plan was written in 2012 but not formally approved and adopted by the Stormwater Board so that it can be included in the Comprehensive Plan. Ms. Koons noted that there is a small typographical error in the Resolution that needs corrected.

Mr. Hill moved to correct the error on Resolution 16-08, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

Mr. Sutton moved to approve and adopt Resolution 16-08 as corrected, seconded by Mr. Hill. Ayes. **MOTION CARRIES.**

#### Department Director

Mr. Hill moved to ratify the signature of the contract with J&J Excavating for the demolition of 321 Highland Drive home with the Stormwater Superintendent signing on the Board's behalf, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

Mr. Sutton moved to approve an additional appropriation from the Stormwater Fund in the amount of \$30,000 to budget category 331 in anticipation of professional services needed to be completed on the Pleasant Run Creek project for the remainder of the year, seconded by Mr. Hill. Ayes. **MOTION CARRIES.**

Mr. Jones discussed Pleasant Run Creek clean-up project by the mall. The department would like to use funds remaining this year to remove invasive and dead trees from the area from the bridge south to the movie theater. The Stormwater Department received two estimates for these services.

Mr. Hill moved to authorize the legal department to prepare a Contract with Brown's Tree Service for the clean-up and deforestation of Pleasant Run Creek in an amount not to exceed \$20,000, with terms to be determined by the legal department and authorizing the Stormwater Superintendent to sign on the Board's behalf, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

#### Controller

Deputy Mayor Terry McLaughlin introduced the new City Controller Jody Long.

Ms. Long presented the 2017 Stormwater Budget. Ms. Long noted that Hiron's marketing services would be moved from line item 333 to 331 Professional Services.

Mr. Payne asked several questions pertaining to the 2017 budget in comparison to the 2016 budget. Ms. Long and Mr. Jones answered all questions. Mr. Chad Mertz from Hiron Marketing attended to explain its role in the budget for the Stormwater Department.

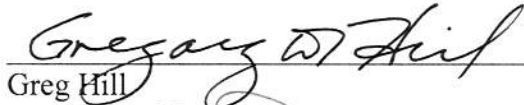
Ms. Long recommended a motion to approve **RESOLUTION 16-07 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEPARTMENT OF STORMWATER MANAGEMENT OF THE CITY OF GREENWOOD ADOPTING AND APPROVING THE 2017 BUDGET FOR THE DEPARTMENT OF STORMWATER MANAGEMENT.**

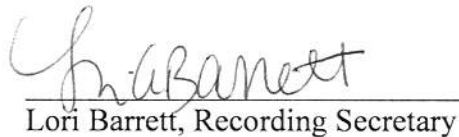
Mr. Hill moved to adopt and approve Resolution 16-07, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

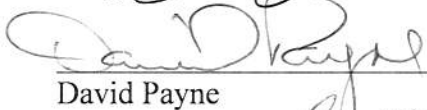
**Approval of Claims Docket**

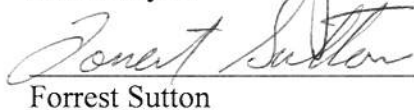
Mr. Sutton moved to approve the November 9, 2016 claims docket as submitted, seconded by Hill. Ayes. **MOTION CARRIES.**

Meeting was adjourned by Mr. Payne at 4:25 p.m.

  
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Greg Hill

  
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Lori Barrett, Recording Secretary

  
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David Payne

  
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Forrest Sutton